**Drake University - College of Arts and Sciences**

**Professional Activities Highlights and Evaluation (PAHE)**

**Calendar Year: 2024**

This Professional Activities Highlights and Evaluation (PAHE) form is used by tenured faculty in non-PAR years to summarize the most important accomplishments of the year. The Professional Activities Record (PAR) is required every three years for all tenured faculty (those whose **last names** start with A-H submit the PAR in **January 2025**, I-P in January 2026, and Q-Z in January 2024). A*c.v.* **must be appended**.

Name: Rank:

Department: Date:

TEACHING HIGHLIGHTS:

SPECIAL ACCOMPLISHMENTS IN SCHOLARSHIP/CREATIVE ACTIVITY:

NOTABLE CONTRIBUTIONS TO THE DEPARTMENT, COLLEGE, PROFESSION, AND COMMUNITY:

**SUMMARY CONTENT:**

**Department chairs,** please write a paragraph or paragraphs of evaluation in response to the above highlights. If more space is needed, please attach additional pages to this one. The evaluation should use appropriate adjectives to place the faculty member’s performance at a point on a spectrum ranging from unsatisfactory to outstanding.

Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Statement from faculty member attached? Yes No

Dean's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean’s summary evaluation attached? Yes No